


## BURY INTEGRATED HEALTH & SOCIAL CARE PARTNERSHIP BOARD

### MINUTES

**Thursday 26 January 2017**  
**9.30am – 11.30am**  
**Meeting Room A, Bury Town Hall**

<b>Present:</b>	Pat Jones-Greenhalgh - Chair (PJG, David Boulger (DB), Julie Gonda (JG), Lesley Jones (LJo), Fiona Meadowcroft (FM), Margaret O'Dwyer (MO'D), Steve Taylor (ST), Keith Walker (KWa), Karen Whitehead (KWh)
<b>Minutes:</b>	Gillian Cohen (GC)
<b>Apologies:</b>	Debra Lyon

Item	Agenda Item	Discussion	Action Agreed By Whom	By When
1	<b>Welcome &amp; Apologies</b>	PJG welcomed everyone to the meeting; apologies were received from Debra Lyon.		
2	<b>Minutes and Matters</b>	The minutes of the meeting held on the 24 <sup>th</sup> November 2016 were approved as		

	<b>Arising from previous meeting - 24<sup>th</sup> November 2016</b>	an accurate record.		
<b>3</b>	<b>Action Log – 24<sup>th</sup> November 2016</b>	<p>All items completed; action log updated and attached.</p>  <p>20162411- Action Log.doc</p>		
<b>4</b>	<b>ITEMS FOR DECISION / DISCUSSION</b>			
<b>4.1</b>	<b>Locality Plan Update</b>	<p><b>GM TRANSFORMATION FUND UPDATE - DAVID BOULGER</b></p> <p>DB shared a report in relation to the refresh of the Bury Locality Plan and the development of an Investment Proposal for GM Transformation Funding.</p> <p>It has been confirmed by the GM Health &amp; Social Care Partnership Team that Bury have provisionally been awarded £995,271 in Development Funding. This is subject to the signing of a formal Investment Agreement. Funding will be held by Bury CCG and will form part of the Return of Investment calculation within our final Transformation Funding submission.</p> <p>PWC workshop sessions are currently ongoing. Meeting on Monday 30<sup>th</sup> January with PWC around the financials of the plan in terms of ensuring they are at right starting point. Some concerns were raised around the reporting of figures and how they are reported. Hopeful that the financial position will be signed off w/c 30<sup>th</sup> January 2017.</p> <p><b>ACTION 1:</b> DB reported that PWC have tried to get a meeting with Primary</p>	<b>Steve Taylor</b>	<b>ASAP</b>

	<p>Acute, but so far have been unsuccessful. ST to chase up finance at Pennine Acute to meet with PWC..</p> <p>Lots of investment in time and energy to meet very tight timescales; this must be a priority for all over the next 4 weeks. It is planned to progress with the following timelines:</p> <ul style="list-style-type: none"> <li>✓ Locality Plan Refresh by 28th February 2017</li> <li>✓ Completion of Transformation Propositions by 28th February 2017</li> <li>✓ Demand &amp; Finance Modelling by 9th March 2017</li> <li>✓ Cost Benefit Analysis by 23rd March 2017</li> <li>✓ Sign Off and Governance by 30th March 2017</li> <li>✓ Submission for GM Transformation Funding by 31st March 2017</li> </ul> <p>KWa advised that he had been sent the NE Sector Transformation Fund for comments. Primary Care have not been involved in the development. Is there a linkage with our Locality Plan and the fund of the North West Sector Transformation Fund and the PMO. DB stated that this is not as joined up as it could be. Need to ensure it is all dovetailed with the Clinical Care Transformation proposals, which have not been shared by everyone.</p> <p><b>ACTION 2:</b> KWa to send this document out for comments.</p> <p><b>ACTION 3:</b> PJG to email Katie Calvin</p> <p>KWa asked that key pieces of Mental Health transformation are present within the Locality Plan. There are linkages in the GM Programme for Mental Health. It is important that this is developed as an all age approach.</p> <p><b>ACTION 4:</b> At the next Joint Commissioning Group meeting, to look at how the</p>	<p><b>Keith Walker</b></p> <p><b>Pat Jones-Greenhalgh</b></p> <p><b>David</b></p>	<p><b>ASAP</b></p> <p><b>ASAP</b></p> <p><b>21/02/17</b></p>
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		The project is currently on track and the final suite of documents will be brought through the governance process for approval at the end of March 2017.		
4.2	<b>One Commissioning Organisation Update</b> (Pat Jones-Greenhalgh)	<p>PJG shared the Programme Initiation Document (PID) around the One Commissioning Organisation, which has been signed off by Mike Owen and Stuart North. Briefings will follow across both organisations to look at who is doing what and who will be leading key areas.</p> <p><b>ACTION 6:</b> KWa was advised that it was okay to share this document with his Senior Leadership Team.</p>	<b>Keith Walker</b>	<b>ASAP</b>
4.3	<b>Locality Care Organisation Update</b> (Pat Jones-Greenhalgh)	<p>PJG shared a short report around Bury's Locality Care Organisation (LCO) as a Provider Alliance from 1st April 2017. The LCO has produced formal Terms of Reference and an interim Memorandum of Understanding. An independent Chair and a governance structure are still required. The Board discussed 'quick wins', with having a 'can do' culture looking at what we can do now and then move to the transformational stage.</p> <p>MO'D stated that at a Greater Manchester level, they are looking to develop an Active Learning network. There will be expectations that there will be an Executive Director level input at the LCO and we need to think who that is going to be.</p> <p><b>ACTION 7:</b> DB stated that there is an email that came around regarding this, and he will send this email to KWa.</p>	<b>David Boulger</b>	<b>ASAP</b>
4.4	<b>Staying Well Update</b> (Lesley Jones)	LJo updated the Board in relation to the Staying Well Project and asked to secure agreement from the Board that the project can now move from its development phase to its implementation phase. This includes sign off of the Staying Well service specification, information governance arrangements and		

		<p>funding.</p> <p>Considerable discussions have been held about information governance for Staying Well across the Locality Authority and the CCG, including Clinical Cabinet; all parties are now satisfied with the arrangements. This includes approval by the senior Information Governance Officer at Bury CCG and Bury Council.</p> <p>LJo advised that Clinical Cabinet approved this in December 2016 and the JCG approved it at their 6th December 2016 meeting.</p> <p>The Board were in agreement to sign this off and for it to move to the implementation stage to be developed through the Locality Care Organisation.</p> <p><b>ACTION 8:</b> To bring this back in 3-4 months time to see how it is working in line with the neighbourhood working approach.</p>	Lesley Jones	April / May 2017
5	<b>STANDING ITEMS FOR INFORMATION</b>			
5.1	Feedback	<p><b><u>JCG Meeting</u></b> No update, January 2017 meeting cancelled.</p> <p><b><u>GM Meetings</u></b></p> <ul style="list-style-type: none"> <li>➤ GM Population Health Plan updated iteration has been produced.</li> <li>➤ GM propositions being worked up to bring resources into local areas.</li> <li>➤ LJo attended the <b>GM Primary Care Implementation Group</b> on behalf of GM DPH. The programme of work within their action plan is as</li> </ul>		

		<p>follows:</p> <ul style="list-style-type: none"> <li>○ GM Primary Care Strategy</li> <li>○ Programme of Primary Care Reform – GP resilience programme, 7 day access, review of 24/7 urgent primary care provision &amp; primary care estates</li> <li>○ GM Primary Care Standards</li> <li>○ Commissioning for outcomes</li> <li>○ New models of care – sharing best practice</li> <li>○ Patient engagement</li> </ul> <p>➤ PJG advised that the Adult Social Care Strategic Plan went to GM executives, looking at a standard framework across GM. Looking at building in capacity to drive this forward.</p> <p><b>ACTION 9:</b> PJG to bring the Adult Social Care Strategic Plan to a future meeting.</p> <p>➤ MO'D will Chair the Population Plan Group; PJG represents DASS at this group.</p> <p><b><u>Portfolio Board Update 15.12.16</u></b> Notes attached to agenda for information.</p> <p><b><u>Urgent Care Delivery Board (NE Sector)</u></b></p> <p><b>ACTION 10:</b> KWa will give feedback from the workshop scheduled for 27<sup>th</sup> January 2017.</p>	<p><b>Pat Jones-Greenhalgh</b></p>	<p><b>Feb / March 2017</b></p>
			<p><b>Keith Walker</b></p>	<p><b>23/02/17</b></p>

5.2	AOB	<p>MO'D advised that the Primary Care Health &amp; Wellbeing Strategy has been signed off in December.</p> <p>MO'D asked if the Council would like their logo to go on the strategy.</p> <p><b>ACTION 11:</b> PJG will check with SLT and advise MO'D, to ensure it has gone through due process.</p>	Pat Jones-Greenhalgh	ASAP
5.3	Date & Time of Next Meeting	23 <sup>rd</sup> February 2017, 10am – 12pm, Committee Room A, Bury Town Hall		